

**Minutes of the meeting regarding the discussion on the status of CORONAVIRUS (COVID-19) across the State held on 23<sup>rd</sup> March, 2020 at Chief Secretary Conference Hall, Dispur**

The list of officers present in the meeting is given at Annexure "A"

The meeting was chaired by Shri Kumar Sanjay Krishna, Chief Secretary to the Govt. of Assam. The Chief Secretary welcomed all the members and took stock of the situation arising out of COVID-19.

After detailed discussion following issues were taken for necessary actions

**A) Inter State Border**

- No lock down has been declared in the State so far. As and when lock down is considered the essential services would be exempted.
- Strict vigil to be taken up in the Inter State borders by the Health Deptt. through vigorous checking and setting up screening facilities. Restrictions should be imposed on all vehicles except essential service goods carriers.
- Transport Associations should be sensitized and discussions held with them so that the supply chain is not disturbed. However, the driver and staff of transport vehicles should be screened for symptom of COVID-19.

**B) Stamping of Quarantined Persons**

- Health Department and District Administration will ensure that the Home quarantined persons must stay in their respective homes.
- All the railway passengers need to be screened and, if, required temporary quarantine centres are to be set up by the district administration of Kamrup Metro by taking up with guest houses/Dharamshalas on payment, if necessary.
- Deputy Commissioners will maintain the list of quarantined citizens on a daily basis in both hard and soft copy and submit a copy to all concerned and the State Emergency Operation Centre (SEOC).
- Village Defence Party (VDPs), Asha workers, Gaon Burhas, Anganwadi worker, Community cadres and ASRLM to be engaged to ensure that the quarantined people remain at home.
- District Administration will put up visible sticker/display board at the residents of home quarantined people.
- District wise online counselling centre should be set up.
- District Commissioners will ensure arrangement of Registration Centres at railway stations by providing manpower.
- District Commissioners will also ensure optimum numbers of stamping and registration centres in the Railway Stations/ICT/ Bus Stations.
- Hand stamping of quarantined persons should be done properly and without fail.
- Transport department to ensure that the ASTC buses stop in their designated stops and district administration should be informed of the halts/stoppages to ensure that there is C-19 screening.
- Deputy Commissioner, Kamrup (M) is requested to organise relief camps/dharamsalas at suitable locations to accommodate the stranded people who have come to Assam but could not move to their respective places due to disruption of trains & vehicles.
- Commissioner, GAD is requested to arrange Assam Bhawan, dharamsalas/guest houses in different parts of the country particularly Kolkata where the people from Assam are stranded due to the lock down. He is also requested to place requisition of relief funds to Revenue & DM Department for operation of the camps. He will also issue necessary instructions to the Resident Commissioners for opening up relief camps.
- Training and advisories/awareness to be held for wearing protective mask properly at various levels.

**C) Food & Civil Supplies**

- The Department should ensure that that Cargo flights are used for carrying essential commodities for uninterrupted supply of the same.

- The Department should also ensure to take necessary arrangement of maintaining sufficient food stock and keep ready warehouses and tie up the logistics for the coming days.
- It was also directed to lift the necessary essential commodities and place the same in the respective districts before April. The Deputy Commissioners and Superintendent of Police are to prepare contingency plans for distribution of the same.
- A meeting with the dealers is required for smooth lifting of the goods from railway racks. DC, Kamrup (M) is to take up with Kamrup Chamber Commerce needs to be tied up with for maintaining a proper stock of all the essential items. All these essential items and services would be notified under ESMA.
- Deputy Commissioners will also ensure sufficient stock of baby food in the districts.

#### C) Prisons

- No visitor will be allowed to visit the jail inmates for the next 7 days. However, in urgent/emergent cases, visitors are to be allowed on case to case basis. Such visitors are to be thoroughly screened.
- Special care should be taken for safety of the inmates to sensitize them on COVID-119.
- Temporary isolation wards are to be set up for new arrivals (UTPs/Convicts) who are to be kept in isolation for 14 days.
- Jail doctors will attend to jail inmates in the jail properly to avoid the rush at hospital.
- Provision should be made for continuous counselling in the jails.
- As and when Jail authority requests the Health Authority, the concerned medical establishment shall provide Doctors/ paramedics at the Jail premises.

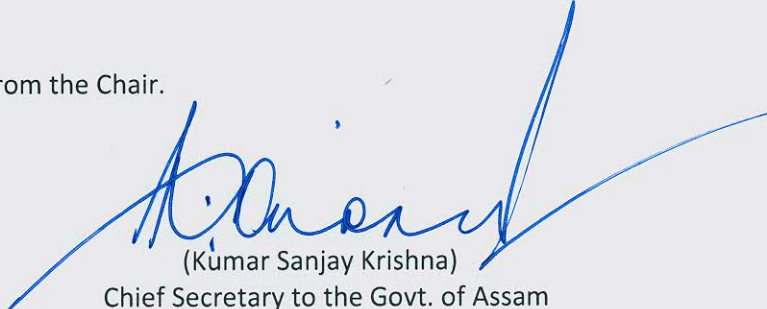
#### D) Department of Tea Tribes

- Department will ensure that the tea estate workers should continue their works uninterruptedly till a decision is taken for lock down.

#### E) Education Department

- Deputy Commissioners will ensure timely distribution of mid-day meal/hot cooked meals/Take Home ration in the districts.
- **Head of the office will use least number of officials and rest of the Officers providing services at State level and District level will be available at home for any important call.**
- **Press Releases issued by the Health Department regarding COVID-19 shall be shared in concerned Whatsapp groups.**

The meeting ended with vote of thanks from the Chair.

  
(Kumar Sanjay Krishna)  
Chief Secretary to the Govt. of Assam

Memo No.: ASDMA.20/2020/

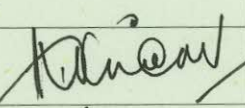
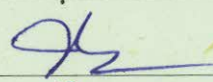

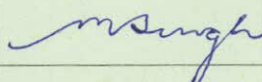
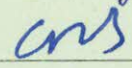
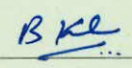





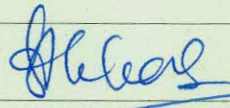
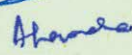
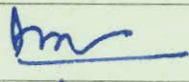

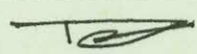
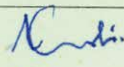

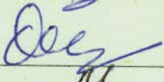
Dated: 23<sup>rd</sup> March, 2020

Copy to:

1. All concerned.

  
(M. S Manivannan)  
Chief Executive Officer  
Assam State Disaster Management Authority

STATE LEVEL MEETING ON CORONA VIRUS (COVID-19) HELD IN CHIEF SECRETARY'S CONFERENCE ROOM ON 23-03-2020 AT 11.30 AM

Sl. No.	Name of Officers	Designation	Departments	Signature
01.	Kumar Sanjay Krishna	Chief Secretary, Assam		
	Jeshan Bang	Addl CS	Home ek	
	Bharat Mahanta	DGP		
	M. Singh	Addl CS		
	G.P. S/L	ADGP		
	B. KALYAN C.	Principal Secy - Educn.		
	Sanjay Bohing	PS to CM		23/3/20
	Dr. J. B. Elcha	Principal Secy LWD, ITWD		
	Anurag Das	CTS, HFW		
	K. K. Das	C&S Teerap		
	M.P. Gupta	GP		
	Deepak Kr. Kedia	IGP(L&O)	Assam Police	
	Syed Amin Akbar	Addl. C.S.	F&CS	
	Dr. Anindita Chandra	SMO, GMC	GMC	
	Dr. Lakshminandan	MD NHM		
	Biswajit Renu	DC Kamrup Metro		
	Debijit Das	C.E, GMC	GMC	
	Krishna Lohari	Spl. Secy.	H & FW (B)	
	M. S. Manivannan	Control Secy Rev & Dev, CED Assam		
	Devajyoti Hazarika IAS	Commissioner, GMC		
	M. ANGANUSTHI	C&S, SAD		